

# Boarding Checklist



## Required:

- ✓ Two week cancellation policy on all major holiday weeks. No refunds. Visit our website for details
- ✓ \$25 change fee on Holiday Reservations.
- ✓ Up to date vaccinations for all guests.
- ✓ All medications in the original bottle.
- ✓ All food in an air tight container.
- ✓ Vet contact information is current.
- ✓ Require emergency contact information that is not the owner.
- ✓ Please **drop off** your dog for boarding **before 5pm**. This allows them to get settled in before it's bed time.
- ✓ We are unable to perform any medical boarding of any sort. If we believe we cannot provide the care needed, we reserve the right to decline the boarding request.

**(Recommended items on reverse side)**



City Bark.

**Business Hours:**

**Mon - Sat: 6:30am-7pm**

**Sun & Holidays: 7am-10am & 4-7pm**

Visit us online at: [citybark.com](http://citybark.com)

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## Recommended:

- ✓ Staff Baths/Grooming is recommended for stays longer than three days.
- ✓ Toys are a great stress reliever, **no tennis balls**. Our shin bones are great for their visit to keep your dogs occupied.
- ✓ For anxious and new dogs, it is helpful to bring in an item like a shirt or towel that smells like their favorite person.
- ✓ Personal bedding is welcome, if they chew it up we will remove it for safety.
- ✓ Treats and wet food are helpful for some dogs, **no Greenies or Rawhides**. We also offer seasonal treats.
- ✓ Please limit the amount of belongings that you bring for your pet: 1 bed, 1 shirt, 1 toy per dog.
- ✓ If dropping off after 4pm please make sure your pups are fed and medicated.

**(Required items on reverse side)**



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